

शासकीय तंत्रनिकेतन, मालवण  
मु.पो.कुंभारमाठ ता. मालवण जि. सिंधुदुर्ग - 416606  
दूरध्वनी क्रमांक- (02365) 252223 वेबसाईट: www.gpmalvan.co.in  
Email: office.gpmalvan@dtmaharashtra.gov.in

No. : GPM/STORE/TONER CARTRIDGE/2025-26/ 29

Date: 11 JAN 2026

To

**Invitation for Quotation.**

**Sub: Quotation for purchase of New Printer Toner cartridge/Toner ink/Toner refilling etc.**

**(Due Date. 16/01/2026 @5:00 P.M.)**

Sealed Quotations are invited from eligible and interested Manufacturers / Dealers / Distributors Suppliers of the attached list of items on the terms and conditions mentioned below.

Sr. No.	Name of the item with specifications	Quantity Required
1	As per list attached in Page No.3	

**\*\*\*\*\* TERMS AND CONDITIONS \*\*\*\*\***

- The bid/quotations should be submitted in one bid format within time.

The envelope will contain Technical specifications of the product, technical literature/ leaflet, rates

inclusive of all taxes, training and transport charges & other documents mentioned below.

1. Covering Letter for tender on the company letter head mentioning official address, Contact No, E - Mail address and website (if available) address.
2. Technical envelope should contain the following documents.
  - a) Registration letter of the company
  - b) GST registration certificate/ Number
  - c) Proof of filling VAT/GST till July 2025.
  - d) Proof that he is manufacturer/authorized distributor of the goods.
  - e) Specification & Leaflet, Photograph of the goods/equipments.
  - f) Undertaking of good quality and after sale services.
  - g) Authorization/ Distributorship certificate from manufacturer.
  - h) Proof of permission to manufacture the equipment/ item/ chemical materials mentioned in the quotation from competent authorities (to be submitted if the bidder

3. If order is placed, the goods should be supplied within 07 days from the date of supply order, otherwise items will not be accepted .
4. Please note that if materials are not found as per our specifications, the same will be returned to you at your own cost.
5. All the materials should be of good quality and quantity, it may vary.
6. Technical literature / leaflet of the make and model no. of Equipment's/Consumable items/Stationary/Furniture are quoted.

Additional documents if required may also be asked by undersigned for confirming the details

- The envelope should be sealed with a mention as technical & financial bid, Reference no., Date of opening the quotation on the front side of the envelope and giving heading "Quotation for supply of NewPrinter toner cartridge/Toner ink/Toner refilling etc." and writing complete address of the undersigned.
- The quotations should reach the undersigned on or before dtd. 16/01/2026. Upto 5.00 p.m.
- The material will be checked at this institute.
- No extra charges will be paid for cartage, packing etc. for the material rejected and replaced.
- **Quotations will be opened at 11.00 a.m. on dtd. 17/01/2026.**
- Rates should be valid for 6 months from the date of confirmation letter.
- Materials should be quoted for standard makes and minimum pkgs.
- Delivery to the consignee has to be effected within one week from the date of issue of purchase order.
- The undersigned reserves the right to accept or reject any offer or all offers without assigning any reason thereof.
- The concern should provide GST bill of the material.
- The requirement contains approximate quantity required for each item. It can vary which may please be noted.

Yours faithfully,



Principal,

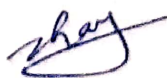
Government Polytechnic, Malvan

Copy to:-

1. Institute Notice Board
2. Institute Web Portal ([www.gpmalvan.co.in](http://www.gpmalvan.co.in))
3. RO office web Portal (<http://www.jdteromumbai.com>)
4. DTE web Portal (<https://www.dtemaharashtra.gov.in>)
5. Suppliers.



Sr.no.	Description of items	Approximate Quantity
1	Supply of new Canon LBP2900-12A compatible Toner Cartridge	06 Nos
2	Canon LBP2900-12A Toner Cartridge refilling	06 Nos
3	Supply of Epson M2170 -Code-005 refill ink bottle set	08Set
4	Supply of Epson L3150 -Code-003 refill ink bottle set	10Set
5	Supply of Epson I-130 Code T-664 Black refill ink bottle	04 Nos
6	Supply of Epson Code-664 refill ink bottle Set	05 Set
7	Supply of new compatible Toner cartridge for Canon LBP6030 -CRG125	04 Nos
8	Canon LBP6030 -CRG125 Toner Cartridge refilling	
9	Supply of new compatible Toner cartridge for Hp M1136 - 388A	07 Nos
10	388A Toner Cartridge Refilling	07 Nos
11	Supply of new compatible Toner cartridge for HP Laserjet 1080-1110A	04 Nos
12	HP Laserjet 1080-1110A toner Cartridge refilling	04 Nos
13	Supply of new compatible Toner cartridge for HP Laserjet MFP232-237-137A	08 Nos
14	HP Laserjet MFP232-237-137A Toner Cartridge refilling	08 Nos
15	Supply of New compatible Toner cartridge for Brother HL5210DW -TN 3608	02 Nos
16	Brother HL5210DW -TN 3608 Toner Cartridge refilling	02 Nos
17	Supply of New compatible Toner cartridge for Ricoh SP 200	02 Nos
18	Ricoh SP 200 Toner Cartridge refilling	02 Nos

  
**Principal,**  
**Govt. Polytechnic, Malvan**